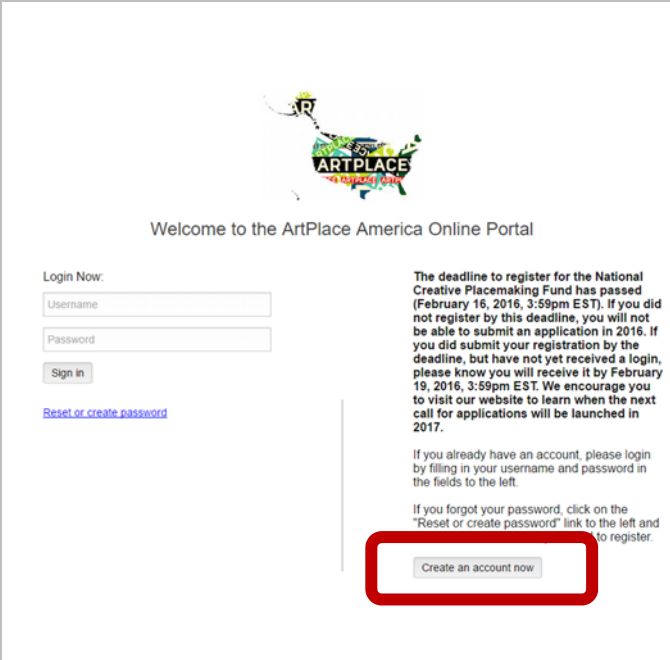
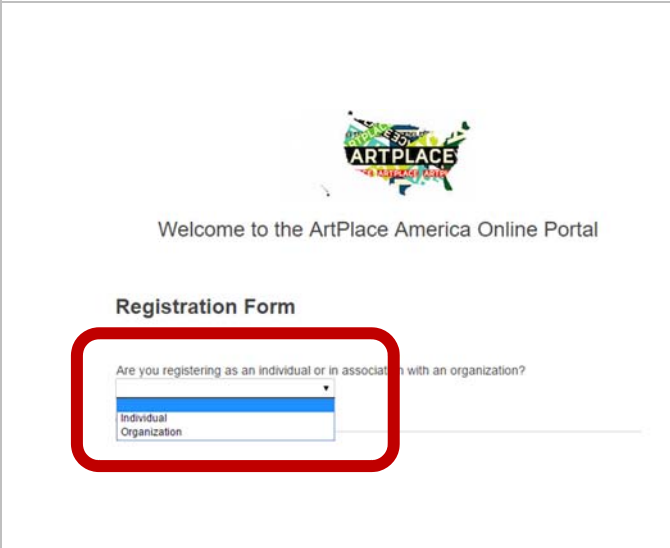


ARTPLACE

Registration Instructions for the 2017 National Creative Placemaking Fund

If you applied to ArtPlace in 2016 you do not need to review this document. Simply use your username and password from the previous round to log in at artplaceamerica.fluxx.io to start a new application.

Registering as an <u>INDIVIDUAL</u>	
Go to artplaceamerica.fluxx.io	
Click “create an account now”	 <p style="text-align: center;">Welcome to the ArtPlace America Online Portal</p> <p>Login Now:</p> <p>Username <input type="text"/></p> <p>Password <input type="password"/></p> <p><input type="button" value="Sign in"/></p> <p>Reset or create password</p> <p>The deadline to register for the National Creative Placemaking Fund has passed (February 16, 2016, 3:59pm EST). If you did not register by this deadline, you will not be able to submit an application in 2016. If you did submit your registration by the deadline, but have not yet received a login, please know you will receive it by February 19, 2016, 3:59pm EST. We encourage you to visit our website to learn when the next call for applications will be launched in 2017.</p> <p>If you already have an account, please login by filling in your username and password in the fields to the left.</p> <p>If you forgot your password, click on the “Reset or create password” link to the left and <input type="button" value="Create an account now"/> to register.</p>
Select “Individual” from the drop-down menu	 <p style="text-align: center;">Welcome to the ArtPlace America Online Portal</p> <p style="text-align: center;">Registration Form</p> <p>Are you registering as an individual or in association with an organization?</p> <p><input type="text" value="Individual"/></p> <p>Organization <input type="text"/></p>

ARTPLACE

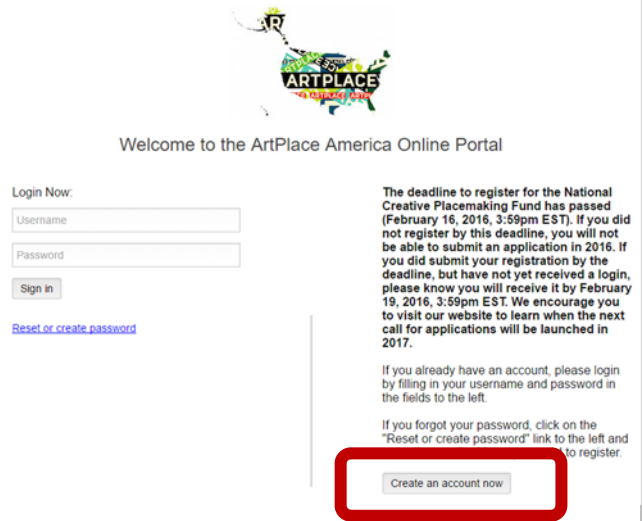
<p>Enter your personal contact information</p>	<div data-bbox="1101 346 1190 388"></div> <p data-bbox="950 405 1304 426">Welcome to the ArtPlace America Online Portal</p> <p data-bbox="917 468 1062 489">Registration Form</p> <p data-bbox="917 520 1247 541">Are you registering as an individual or in association with an organization?</p> <p data-bbox="917 535 1089 556">Individual</p> <p data-bbox="917 583 1062 604">Personal Contact Information</p> <p data-bbox="917 611 1027 632">Prefix (Mr., Ms., Dr., etc)</p> <p data-bbox="917 632 1125 653">Ms.</p> <p data-bbox="917 653 971 674">First Name</p> <p data-bbox="917 674 1125 695">New</p> <p data-bbox="917 695 971 716">Last Name</p> <p data-bbox="917 716 1125 737">Applicant</p> <p data-bbox="917 737 943 758">Title</p> <p data-bbox="917 758 1125 779">Artist</p> <p data-bbox="917 779 951 800">Phone</p> <p data-bbox="917 800 1125 821">123-456-7899</p> <p data-bbox="917 821 943 842">Email</p> <p data-bbox="917 842 1125 863">newapplicant@applying.net</p>
<p>Click "Submit Request"</p>	<p data-bbox="917 1003 1295 1024">[Input Field]</p> <p data-bbox="917 1037 954 1058">Title</p> <p data-bbox="917 1058 1295 1100">Artist</p> <p data-bbox="917 1113 976 1134">Phone</p> <p data-bbox="917 1134 1295 1176">123-456-7890</p> <p data-bbox="917 1188 967 1209">Email</p> <p data-bbox="917 1209 1295 1251">ms.test_user@artist.com</p> <p data-bbox="917 1264 992 1285">Cancel</p> <p data-bbox="1000 1264 1172 1306">Submit Request</p>
<p>Wait up to <u>three business days</u> to receive your username and password via email from ncpf@artplaceamerica.org</p>	

ARTPLACE

Registering as an ORGANIZATION

Go to artplaceamerica.fluxx.io

Click “create an account now”



ARTPLACE

Welcome to the ArtPlace America Online Portal

Login Now:

Username

Password

Sign in

[Reset or create password](#)

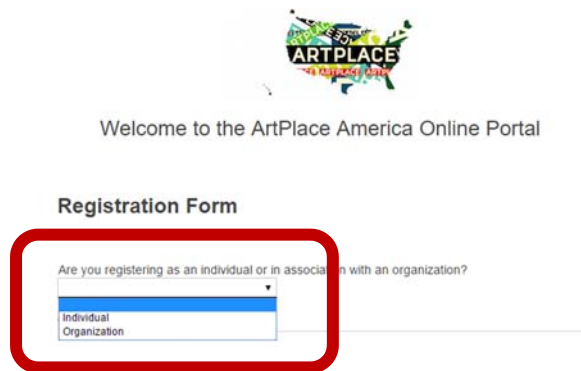
The deadline to register for the National Creative Placemaking Fund has passed (February 16, 2016, 3:59pm EST). If you did not register by this deadline, you will not be able to submit an application in 2016. If you did submit your registration by the deadline, but have not yet received a login, please know you will receive it by February 19, 2016, 3:59pm EST. We encourage you to visit our website to learn when the next call for applications will be launched in 2017.

If you already have an account, please login by filling in your username and password in the fields to the left.

If you forgot your password, click on the “Reset or create password” link to the left and to register.

Create an account now

Select “Organization” from the drop-down menu



ARTPLACE

Welcome to the ArtPlace America Online Portal

Registration Form

Are you registering as an individual or in association with an organization?

Individual
Organization

ARTPLACE

<p>Enter your organization's name, address, and tax ID.</p> <p><i>We encourage you to leave organization email <u>BLANK</u>.</i></p>	<p>Welcome to the ArtPlace America Online Portal</p> <p>Registration Form</p> <p>Are you registering as an individual or in association with an organization? Organization <input type="text"/></p> <p>Organization Information</p> <p>Organization Name New Organization <input type="text"/></p> <p>Address 1 123 Organization Row <input type="text"/></p> <p>Address 2 <input type="text"/></p> <p>City Organization <input type="text"/></p> <p>Country United States <input type="text"/></p> <p>State/Province Alabama <input type="text"/></p> <p>Postal Code (Zip) 12345 <input type="text"/></p> <p>Organization Email <input type="text"/></p> <p>Organization Website <input type="text"/></p> <p>Organization Phone <input type="text"/></p> <p>EIN #/Taxpayer ID #: 123456789 <input type="text"/></p>
<p>Enter the professional contact information for the PRIMARY CONTACT for the project and application.</p>	<p><input type="text"/></p> <p>EIN #/Taxpayer ID #: 123456789 <input type="text"/></p> <p>Personal Contact Information</p> <p>Prefix (Mr., Ms., Dr., etc) Ms. <input type="text"/></p> <p>First Name Primary <input type="text"/></p> <p>Last Name Contact <input type="text"/></p> <p>Title <input type="text"/></p> <p>Phone 9876543210 <input type="text"/></p> <p>Email primarycontact@neworg.net <input type="text"/></p> <p><input type="button" value="Cancel"/> <input type="button" value="Submit Request"/></p>

ARTPLACE

<p>Click "Submit Request"</p>	<p>_____ Title Artist Phone 123-456-7890 Email ms.test_user@artist.com Cancel Submit Request</p>
<p>Wait up to <u>three business days</u> to receive your username and password via email from ncpf@artplaceamerica.org</p>	

IF your organization has a different staff member than the PRIMARY CONTACT whom is responsible for signing legal documents OR another staff member responsible for communications/marketing, please follow instructions on pages 6 and 7.

ARTPLACE

IF your organization has a different staff member than the PRIMARY CONTACT whom is responsible for signing legal documents you will need to complete the above ORGANIZATION registration steps a second time.

Then enter the PRIMARY SIGNATORY'S professional contact information on the bottom of the form.

FIN #/Taxpayer ID #
123456789

Personal Contact Information

Prefix (Mr., Ms., Dr., etc)
Ms.

First Name
Organization

Last Name
President

Title

Phone
9876543210

Email
organizatonpresident@neword.net

Cancel Submit Request

Click "Submit Request"

Title

Artist

Phone
123-456-7890

Email
ms.test_user@artist.com

Cancel Submit Request

Wait up to three business days to receive your username and password via email from ncpf@artplaceamerica.org

ARTPLACE

IF your organization has a different staff member than the PRIMARY CONTACT whom is responsible for communication and marketing you will need to complete the above ORGANIZATION registration steps again.

Then enter the PRIMARY COMMUNICATION'S professional contact information on the bottom of the form.

EIN #/Taxpayer ID #:

123456789

Personal Contact Information

Prefix (Mr., Ms., Dr., etc)

Ms.

First Name

Communications

Last Name

Contact

Title

Phone

9876543210

Email

communicationscontact@neworg.net

Cancel

Submit Request

Click "Submit Request"

Title

Artist

Phone

123-456-7890

Email

ms.test_user@artist.com

Cancel

Submit Request

Wait up to three business days to receive your username and password via email from ncpf@artplaceamerica.org